

**Parish Pastoral Council Meeting
Minutes
February 8, 2024 @ 5:30 p.m.**

Attendance:

Council members: Fr. Suresh, Fr. Peter, Evert Garcia, Mary Coates, Lisa Ley, Eden Laranjo, Mark Tejares, Maricar Martin, Shelley Knorr.

Regrets: Neyda Long, Juanita Gaudet, Rodney Savidge, Nadine LeBlanc

Non council members: Patty Cameron (Faith Formation), Myra Torralba (Couples for Christ), Bernadet Samulski (Finance Council), Mark Depow (Knights of Columbus)

1. Open Prayer and Land Acknowledgment Statement (Father Suresh)
2. Agenda Approval
 - a) Added 'Finance' as 6 g. Finance will be a standing report.
3. Minutes of January 11, 2023 - Approval
 - a) Approved as written
4. Business Arising
 - a) Communications/Updates
 - i. Ministries Liaison Appointments (Father Suresh);
 1. Reviewed role of liaison – to communicate between the ministry and council
 2. Identified the need to assist the ministries in appointing a chairperson for the liaison to work with
 3. Shelley to send out the list of volunteers who indicated interest in the various ministries
 4. Mary Coates asked about the other local churches putting announcements of events in our bulletin. It was discussed that they could send the information in to the office and if there was room in the bulletin it would be added. However, liaising with the other local churches is not an expectation of the Outreach Liaison role.
 - ii. CIL Disciple Maker Index Survey – Result (Father Suresh).
 1. Discussion held around the webinar series that will be held to provide the results of our survey.
 2. Currently Nadine, Myra and Shelley have been asked to attend the webinars. Anyone else wishing to attend can let Fr. Suresh know and he will forward the registration information.
 3. After the webinars, a meeting will be held locally to determine the plan for our parish.

5. New Pastoral items

a) Communications/Updates

i. Walking Together – The Synod (Father Suresh);

1. The Synod document will be discussed over three workshops being held April 16, May 7 and May 21. Announcement to be put in bulletin.
2. The document is available on the Diocesan website as well as in hardcopy at the parish office.

ii. Season of Lent (Father Suresh);

1. A calendar of extra events was distributed. All regular masses will continue throughout lent.
2. A copy of a documentary done by the Knights of Columbus about Mother Teresa will be donated to the parish. This could be used for another Lenten event.

iii. Shrove Tuesday Pancake Supper (Father Suresh).

1. Donations are coming in
2. Volunteers are looked after
3. A request from a parishioner was received to have the center cleaned prior to the supper. Fr. Suresh will follow up.

6. Committee Reports

a) Faith Formation –

- a. report attached from Patty
- b. Little Rock group is starting the Encyclical from the Holy Father on the environment
- c. Diocese is doing formation for the catechists

b) Communication

- a. Facebook page is up. Information on the page will be restricted to what is in the bulletin each week
 - i. Administrator will keep a close eye on all comments and remove any that are not appropriate.
 - ii. Anyone wishing to post additional content on page can contact Evert
- b. A volunteer will begin helping Mike with the website
- c. Plans for an Instagram account are underway

c) Liturgy – no report

d) Couple for Christ

- a. An assembly was held in January with 18 kids attending
- b. Will be involved in music ministry every 1st Saturday at St. Dunstan's Church

- e) K. of C.
 - a. Hosting several events in the coming months
 - i. March 10 – Pancake breakfast with proceeds going to support the youth at St. Mary Magdalene parish
 - ii. Brunch in April to support the St. Charbel Youth Group
 - iii. Brunch in June to support the Knights of Columbus council
 - b. After Easter, planning a “come and see” event to attract new members
- f) CWL – report attached
- g) Finance
 - a. Reminder of AGM on April 21st at 2pm
 - b. Investment advisor meeting in March
 - c. Bank accounts were consolidated to cut down on fees
 - d. Preparing budget for upcoming year
 - e. Income tax receipts are now available at each church

7. Other (Evert)

- a) St Patrick’s Day discussed. Will ask parishioners to wear green that Sunday. Will plan to have an event at St. Dunstan’s church after the 11:30 mass.
- b) Discussion re: a reception for Marlita on Feb 18th.
 - i. CWL will organize
 - ii. Bernadette will check with Marlita to get her approval
 - iii. It was agreed that a monetary gift would be appropriate
- c) Parishioner from Sts John and Paul church asked if there could be someone available during funerals to sell mass cards. Fr. indicated one of the sacristans could be asked to do this.
- d) Suggestion that a reception be held for the newly baptized and confirmed at Easter. Further discussion to be held.

8. Comments from Father Suresh

- a) Staffing
 - i. Bruce and Marlita have resigned. Need to make arrangements for someone to open the church this weekend.
 - ii. Bernadette suggested Marlita’s job description be reviewed and potentially updated to meet the current needs of the parish.
 - iii. A team will be put together to interview for Marlita’s position
- b) Council meetings will be held in the Mary Sullivan room from now on. We will need to set up the tables prior to the meeting and take them down after the meeting as there is no staff available to do that now.

9. Closing Prayer (Father Peter).

Date/Time next meeting: March14, 2024 @ 5:30 p.m.